



Deputy Manager/ Manager - Supply Chain
MAHEEN ACCESSORIES LTD.

Job Category: Commercial/Supply Chain

Job Source: nrbjobs.com

Job Summary

No. of Vacancy: 01

Gender: Any

Career Level: Mid Level

Employment Type: Full Time

Experience: Minimum 10 years

Posted On: 17 Aug 2025

Salary: Negotiable

Application Deadline: 15 Sep 2025

Job Description/Responsibility

- Source raw materials accessories on time as per buyer requirements.
- Manage end-to-end supply chain planning and operations to drive internal efficiency and cost minimization.
- Develop and execute procurement strategies (local & international).
- Manage sourcing and selection of local and global suppliers.
- Negotiate international contracts, pricing, and Incoterms.
- Liaise with overseas suppliers for order status, quality, and shipment issues.
- Create and execute cost-effective procurement strategies.
- Develop accurate demand forecasts in collaboration with Sales and Marketing.
- Monitor supplier performance and ensure compliance with company standards.
- Manage sourcing risks and ensure smooth material availability.
- Oversee and Local order processing, pricing, and customer service to ensure satisfaction.
- Build and maintain strong customer relationships.
- Work closely with production planning to align operations with supply chain goals.
- Ensure production meets demand while keeping inventory at optimal levels.
- Solve production-related issues that may affect supply chain flow.
- Develop strategies to optimize stock levels and reduce holding costs.
- Perform regular inventory checks to maintain accuracy.
- Use inventory systems to track and manage stock movements.
- Coordinate with production and forecast the plan inventory needs.
- Build and maintain strong customer relationships.
- Monitor market trends and adjust procurement plans as needed.
- Any other tasks as assigned by the management.

Additional Academic Requirements

- Bachelor of Business Administration (BBA) in Supply Chain Management
- Master of Business Administration (MBA) in Supply Chain Management

Experience Requirements

- Minimum 10 years of experience is required.

Skills Requirements

- Garments Accessories/ Garments Sector.
- Reputed Garments or Leading Organizations in Bangladesh.
- Strong negotiation and Management skills.
- Proficient in budgeting and cost control.
- Understanding of supply chain and sourcing systems.
- Excellent Communication skills both in English & Bangla.

Work Area

- Applicant should have experience of working in the following category(ies): Commercial/Supply Chain

Industry Type

- Experience should include the following skills: Garments/Textile

Compensation/Benefits

- Mobile bill,Insurance
- Lunch Facilities: Partially Subsidize
- Festival Bonus: 2
- Salary: Negotiable

Address: Madanpur, Narayanganj, Dhaka, Bangladesh

Company Profile: Dashergaon, Bandar, Narayangong.