



Finance Analyst
FOX CORPORATION

Job Category: Accounting/Finance

Job Source: nrbjobs.com

Job Summary

Employment Type: Full Time

Gender: Any

Career Level: Entry Level

Salary: Negotiable

Posted On: 18 Jan 2025

Application Deadline: 16 Feb 2025

Job Description/Responsibility

- Establish and update records for new advertisers and agencies.
- Monitor and resolve discrepancies in accounts.
- Conduct collections by contacting advertisers and agencies for outstanding invoices.
- Maintain detailed station aging reports, including activity notes.
- Record and track daily cash receipts, wires, and intercompany transfers.
- Prepare Days Sales Outstanding (DSO) reports with detailed explanations and analysis.
- Manage client credit statuses.
- Organize and lead A/R meetings with sales managers.
- Coordinate the refund process with Sales and Accounts Payable.
- Prepare advertiser dormancy reviews.
- Generate no-charge reports and identify potential risks or inconsistencies.

Education Requirements

- Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

Experience Requirements

- No experience is required.

Skills Requirements

- Detail-oriented with a proven track record of dependability and accuracy.
- Strong organizational, communication, and problem-solving skills.
- Proficiency in Microsoft Suite (Excel - Intermediate/Advanced), Wide Orbit, Workday, and Madhive are a plus.
- Ability to work independently in a fast-paced environment.
- Capable of producing quick turnarounds in a dynamic business setting.

Work Area

- Applicant should have experience of working in the following category(ies): Accounting/Finance

Industry Type

- Experience should include the following skills: Media/Advertising/Entertainment

Address: New York, US, New York, US, United States

Company Profile: Broadcast Media

Company Website: <http://www.foxcorporation.com/>