



Senior Officer - Finance & Accounts

UCEP BANGLADESH

Job Category: Accounts/Finance/Auditing

Job Source: ০০০০০০০০ ০০০০০০০০

Job Summary

Posted On: 13 Jan 2025

Application Deadline: 25 Jan 2025

help to **learn** skills to **earn!** **UCEP** Bangladesh

VACANCY ANNOUNCEMENT

UCEP Bangladesh is a non-governmental organization which provides Technical Education and Decent Work to youth. UCEP is inviting applications from qualified candidates for the below-listed positions:

Name of position	Requirement details
Project Manager - USAID Bijoyee Project No. of vacancies: 01 (Project Staff) Job Location: UCEP Head Office, Dhaka	<ul style="list-style-type: none">B.Sc in Engineering or Master's in any subject; preferably in Development Studies/ Social Science/ Economics/ Agriculture/ Education.Minimum 06 years of relevant professional experience; preferably including at least 02 years as a manager in a large development organization.
Senior Officer, Finance & Accounts No. of vacancies: 01 (Core Staff) Job Location: UCEP Khulna Region	<ul style="list-style-type: none">Masters in Accounting or MBA in Finance with at least 2nd division/class at all levels including CA course completed.Minimum 03 years of relevant professional experience including at least 02 years in accounts and finance in a large organization.
Trainer - Soft Skills (USAID Bijoyee Project) Number of Vacancies: 05 (Project Staff) Job Location: Chattogram, Dhaka & Rangpur Region	<ul style="list-style-type: none">B.Sc. in Engineering or Master's degree in any discipline; preferably in Education, Psychology, Human Resources, etc.At least 02 years of relevant professional experience, preferably in delivering soft skills training programs.
Instructor - Sewing Machine Operation No. of vacancies: 04 (Project Staff) Job Location: UCEP Gazipur Region	<ul style="list-style-type: none">Bachelor's degree or Diploma in relevant discipline with 03 years proven experience in skills training.
Officer, Decent Employment No. of vacancies: 1 (Project Staff) Job Location: UCEP Gazipur Region	<ul style="list-style-type: none">Masters in any discipline / Bachelor in Social Science.Relevant professional experience: Minimum 02 years.
Community Mobilizer No. of vacancies: 01 (Project Staff) Job Location: UCEP Gazipur Region	<ul style="list-style-type: none">Bachelor in any discipline/ B.Sc in Engineering. Masters in Marketing will be given preference.Relevant professional experience: Minimum 04 years for Bachelor's degree in any discipline and minimum of 03 years for B.Sc. in Engineering.

For details, please visit <https://jobs.ucepbd.org> or www.bdjobs.com. The last date for submitting the application is **January 25, 2025**.

Applications without requisite qualifications and experience will not be considered.