

- 8 Pass, SSC, HSC

Experience Requirements

- No experience is required.

Skills Requirements

- **Computer Skills:** Applicant should have basic computer skills including Microsoft Office (Word, Excel, PowerPoint) and Internet browsing.
- **Communication Skills:** Applicant should have good verbal and written communication skills, including the ability to interact with customers and provide support.
- **Customer Service Skills:** Applicant should have excellent customer service skills, including the ability to listen to customer concerns, empathize with their problems, and provide effective solutions.
- **Problem Solving Skills:** Applicant should have strong problem-solving skills, including the ability to identify the root cause of a problem, analyze the situation, and develop a plan to resolve the issue.
- **Teamwork Skills:** Applicant should be a team player and able to work effectively with others in a collaborative environment.
- **Attention to Detail:** Applicant should have a high level of attention to detail and be able to identify and correct errors in work.
- **Time Management Skills:** Applicant should be able to manage their time effectively and meet deadlines.
- **Adaptability:** Applicant should be able to adapt to changing circumstances and learn new skills quickly.
- **Customer Focus:** Applicant should have a strong focus on the customer and be able to provide excellent customer service.

Work Area

- Applicant should have experience of working in the following category(ies): Security/Support Service

Industry Type

- Experience should include the following skills: E-Commerce/Internet