



Analyst, Structured Finance
ARBOR REALTY TRUST

Job Category: Research/Consultancy

Job Source: nrbjobs.com

Job Summary

Employment Type: Full Time

Gender: Any

Career Level: Entry Level

Salary: Negotiable

Posted On: 22 Dec 2024

Application Deadline: 20 Jan 2025

Job Description/Responsibility

- Review and analyze financial statements, tax returns and cash flow statements of borrowers and guarantors
- Assisting underwriters in the completion of analytical spreadsheets and underwriting narratives in preparation for loan committee.
- Completing financial and credit reviews
- Interface with credit, portfolio, operations and product specialist personnel, as required, to facilitate the underwriting, closing, and transition of prospects to portfolio management
- Engage outside parties for collateral reviews, appraisals, background checks, and accounting due diligence, as necessary
- Perform on-site due diligence through property inspections
- Managing company loan files
- Tracking loan applications
- Gathering information for supply and demand analysis
- Reviewing all application documentation and property information
- Communicating with other Arbor departments in the coordination of underwriting, closing, and managing structured loans

Education Requirements

- Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

Experience Requirements

- No experience is required.

Skills Requirements

- Advanced skills in Microsoft Excel; and proficiency with Microsoft Outlook, and Word.
- Excellent financial, analytical, communication, project management and multi-tasking skills.
- Excellent written and verbal communication skills are critical to success
- Possess a working knowledge of PC/desktop software applications and analytical programs.

- Loan processing/analysis or other loan origination experience preferred.
- The qualified candidate will be hard-working, a quick learner, detail-oriented, well-organized and able to work alone as well as with others to reach a common goal

Work Area

- Applicant should have experience of working in the following category(ies): Research/Consultancy

Industry Type

- Experience should include the following skills: Real Estate/Developers

Address: Uniondale, US, Uniondale, US, United States

Company Profile: Real Estate

Company Website: <https://www.arbor.com/>