



**Financial Services Specialist**  
NORTHWELL HEALTH

**Job Category:** Accounting/Finance

**Job Source:** nrbjobs.com

## Job Summary

**Employment Type:** Full Time

**Gender:** Any

**Career Level:** Entry Level

**Salary:** Negotiable

**Posted On:** 22 Dec 2024

**Application Deadline:** 20 Jan 2025

## Job Description/Responsibility

- Verifies patients insurance and collects additional insurance such as No Fault and Workers Compensation.
- Performs financial assessment of patients.
- Assists patients and/or families in resolving hospital bills; advises and counsels patients of their payment responsibility due to the hospital.
- Establishes patients' pro-rated financial obligations and sets-up payment arrangements/contracts.
- Follows up on scheduled payments via mail and telephone.
- Maintains daily work log of payments collected.
- Operates with direct guidance and work assignments are generally straightforward and of moderate complexity.
- Performs related duties as required. All responsibilities noted here are considered essential functions of the job under the Americans with Disabilities Act. Duties not mentioned here, but considered related are not essential functions.

## Education Requirements

- Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

## Additional Academic Requirements

- Bachelor's Degree required, or equivalent combination of education and related experience.

## Experience Requirements

- No experience is required.

## Work Area

- Applicant should have experience of working in the following category(ies): Accounting/Finance

## Industry Type

- Experience should include the following skills: Hospital/Diagnostic Center

**Address:** Lake Success, NY

**Company Profile:** Health Care Services & Hospitals

**Company Website:** <http://jobs.northwell.edu/>