



## Housekeeping Supervisor

ARUNIMA RESORT GOLF CLUB OF SHABAZ TOURISM LTD.

**Job Category:** Security/Support Service

**Job Source:** nrbjobs.com

### Job Summary

**Employment Type:** Full Time

**Gender:** Male

**Career Level:** Entry Level

**Salary:** Negotiable

**Posted On:** 21 Dec 2024

**Application Deadline:** 5 Jan 2025

### Job Context

- Location: Narail (Kalia)

### Job Description/Responsibility

- Training housekeepers on cleaning and maintenance tasks.
- Overseeing staff performance on a daily basis.
- Checking rooms and common areas, including stairways and lounge areas, for cleanliness.
- Schedule shifts and arrange for replacements in cases of absence.
- Establish and educate staff on cleanliness, tidiness and hygiene standards.
- Motivate team members and resolve any issues that occur on the job.
- Respond to customer complaints and special requests.
- Monitor and replenish cleaning products stock including floor cleaner, bleach and rubber gloves.
- Participate in large cleaning projects as required.
- Ensure compliance with safety and sanitation policies in all areas

### Education Requirements

- Secondary School Certificate (SSC) completed.

### Additional Academic Requirements

- SSC

### Experience Requirements

- No experience is required.

### Skills Requirements

- Work experience as a Housekeeping Supervisor or similar role.
- Hands-on experience with cleaning.
- Ability to use industrial cleaning equipment and products.
- Excellent organizational and team management skills.
- Flexibility to work various shifts, including evenings and weekends.

### **Work Area**

- Applicant should have experience of working in the following category(ies): Security/Support Service

### **Industry Type**

- Experience should include the following skills: Hotels/Restaurants