



Junior Broker  
TP ICAP

**Job Category:** Accounting/Finance

**Job Source:** nrbjobs.com

## Job Summary

**Employment Type:** Full Time

**Gender:** Any

**Career Level:** Entry Level

**Salary:** Negotiable

**Posted On:** 27 Nov 2024

**Application Deadline:** 26 Dec 2024

## Job Description/Responsibility

- Provide complete support to the brokers for the smooth running of the desk
- Ensure timely and accurate input of trades into trading systems
- Resolve any trade queries received internally and externally, and ensure any trade discrepancies are resolved in a timely manner
- Keep trade records up to date
- Provide input on various projects for brokers and traders
- Provide trade details to brokers and traders on a daily basis
- Reconcile and match broker commissions to trade and update the commission allocation report
- Monitor markets and follow financial news and developments
- Understand the underlying products being traded and keep up to date with knowledge of new products/procedures
- Complete any mandatory training by the required deadlines
- Act with integrity and due skill, care and diligence in carrying out your duties
- Other duties as may be required

## Education Requirements

- Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

## Experience Requirements

- No experience is required.

## Skills Requirements

- Detail Oriented
- Bilingual (English and Spanish)
- Great verbal and written communication skills
- Ability to multi-task, prioritize and work under deadlines
- Strong written and oral communication skills

- Independent, self-motivated, with ability to adapt and be flexible in a team environment
- Social skills

## **Work Area**

- Applicant should have experience of working in the following category(ies): Accounting/Finance

## **Industry Type**

- Experience should include the following skills: Bank/Non-Bank Fin. Institution

**Address:** London, United Kingdom, London, United Kingdom, United Kingdom

**Company Profile:** Investment & Asset Management

**Company Website:** <http://www.tpicap.com/>