



Graphics Designer (Officer)  
ESQUIRE APARTMENTS LTD.

Job Category: Design/Creative & Arts

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## Job Summary

Posted On: 8 Nov 2024

Application Deadline: 30 Nov 2024

# ESQUIRE APARTMENTS LTD.

## We are Hiring

Esquire Apartments Limited a reputable builder with years of experience dedicated to redefining quality, commitment and consistency in Bangladesh real estate industry. In our commitment to maintain globally accepted standards, we are looking some competent individuals to fill the following positions-

### Chief Engineer (Engineering Department)

Requirement: B. Sc. in Civil Engineering from any public or recognized private university. A minimum of 10 to 15 years of project construction experience, including 3 to 5 years as a team leader in the real estate sector, is required. The age should be between 40 to 50 years.

**Key Responsibilities:** Oversee all project phases, from planning to completion, Develop schedules, work plans, and budgets. Monitor Project Progress and set deadlines. Coordinate with architects, engineers, Supply Chain Dept., and contractors for timely, quality delivery. Ensure compliance with building and safety regulations. Manage project risks, identify issues, and resolve them proactively.

### Project Engineer/Assistant Project Engineer (rank will be Assistant Manager/Sr. Officer/Officer/Jr. Officer)

Requirement: B. Sc./ Diploma in Civil Engineering from any public or recognized private university. A minimum of 04 years of project construction experience, in the real estate sector, is required. The age should be between 25 to 35 years.

### AGM/Manager/Deputy Manager/Assistant Manager/Sr. Officer/Officer (Marketing & Sales Department)

Key Responsibilities: Identify and approach potential customers interested in our real estate projects. Build and maintain strong customer relationships. Conduct sales presentations and provide detailed information about our properties. Assist in organizing sales events and promotional activities. Provide excellent customer service and address the inquiries. Achieve sales targets and contribute to the growth of the company.

**Qualifications:** Masters/Bachelor's degree in Business or related field. 02-15 years experienced as per the level of positions

### Graphics Designer & AutoCAD Operator (Sr. Officer/Officer)

Requirements: Bachelor degree/Diploma in any discipline (Degree in Design, Fine Arts, Practical experience of Auto CAD using, expertise in digital marketing or related field is a plus). Mid-level or proven creative knowledge, experience for at least 02 to 03 years.

### ----- How to Apply -----

Please send your updated CV with a recent passport-size photograph to [hr@esquireapartmentsltd.com](mailto:hr@esquireapartmentsltd.com) mentioning the job position in the email subject or post it to the Director, HR & Admin, Esquire Apartments Limited, 6/5, (1st Floor), Block-E, Lalmatia, Dhaka-1207 mentioning the specific position on the top of the envelope.

Only short-listed candidates will be called for an interview.

**Application Deadline: 30 November 2024**