

Security Officer ECHOKNITS LIMITED

Job Category: Security/Support Service

Job Source: nrbjobs.com

Job Summary

No. of Vacancy: 01 Employment Type: Full Time Salary: Negotiable Gender: Male Age Limit: 40 to 50 year(s) Experience: 5-10 years Career Level: Entry Level Posted On: 2 Nov 2024 Application Deadline: 27 Nov 2024

Job Context

• Gazipur (Kaliakair)

Job Description/Responsibility

- Ensuring security of full factory premises.
- Monitoring entrance & exit of vehicles as well as personnel.
- Monitoring the movement of goods, materials as well as shipment of finished products.Conducting periodic audits in terms of security logs, access records, and surveillance footage to detect and address any security breaches.
- $\circ~$ Ensuring the requirements of Security Compliance Standard like C-TPAT, GSV, SCAN etc.
- Arranging legal protocols before arrival of Top Management.
- Conducting regular training sessions for security personnel on security protocols, emergency procedures, and conflict management.
- Collaborating with health and Safety team to conduct safety drills (fire drills, evacuation plans).
- Ensuring compliance with local laws, regulations, and company policies related to security and safety.
- Completing any other responsibilities assigned by the management from time to time in terms of Security of Factory.

Education Requirements

• Higher Secondary Certificate (HSC) completed.

Additional Academic Requirements

• Higher Secondary

Experience Requirements

• 5 - 10 years of experience is required. Fresher can also apply.

Additional Experience Requirements

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Skills Requirements

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Work Area

• Applicant should have experience of working in the following category(ies): Security/Support Service

Industry Type

• Experience should include the following skills: IT/Telecommunication

Compensation/Benefits

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- Monthly Salary
- Group Insurance
- Health Insurance
- Yearly Increment
- Annual Leave Encashment.
- Subsidized Lunch
- Others as per company policy
- Salary: Negotiable