



Housekeeping Supervisor

KAALMEGHA COUNTRY CLUB & RESORT

Job Category: Hospitality/Travel/Tourism

Job Source: nrbjobs.com

Job Summary

No. of Vacancy: 01

Gender: Any

Career Level: Entry Level

Employment Type: Full Time

Age Limit: 25 to 40 year(s)

Posted On: 30 Oct 2024

Salary: Negotiable

Experience: 2-3 years

Application Deadline: 12 Nov 2024

Job Description/Responsibility

- Train housekeepers on cleaning and maintenance tasks.
- Oversee staff on a daily basis.
- Check rooms and common areas, including stairways and lounge areas, for cleanliness.
- Schedule shifts and arrange for replacements in cases of absence.
- Establish and educate staff on cleanliness, tidiness and hygiene standards.
- Motivate team members and resolve any issues that occur on the job.
- Respond to customer complaints and special requests.
- Monitor and replenish cleaning products stock including floor cleaner, bleach and rubber gloves.
- Participate in large cleaning projects as required.
- Ensure compliance with safety and sanitation policies in all areas.

Education Requirements

- Diploma(Diploma (Vocational)) completed.

Additional Academic Requirements

- Diploma in Hotel Management.

Experience Requirements

- 2 - 3 years of experience is required.

Additional Experience Requirements

- □ □□□ □ □□□

Skills Requirements

- □□□□ □□ □□□□ □□ □□□□
- Work experience as a Housekeeping Supervisor or similar role.
- Hands-on experience with cleaning and maintenance tasks for large organizations.
- Ability to use industrial cleaning equipment and products.
- Excellent organizational and team management skills.
- Stamina to handle the physical demands of the job.
- Flexibility to work various shifts, including evenings and weekends.

Work Area

- Applicant should have experience of working in the following category(ies):
Hospitality/Travel/Tourism

Industry Type

- Experience should include the following skills: Hotel/Restaurant

Job Location

- Anywhere in the country