



Marketing Officer (Chandpur)  
SUPER POWER PHARMACEUTICALS LTD. (SPPL)

Job Category: Marketing/Sales/Business  
Development

Job Source: ০০০০ ০০০০ ০০০০

## Job Summary

Posted On: 25 Oct 2024

Application Deadline: 30 Nov 2024

# Vacancy Announcement



**SP** Super Power Pharmaceuticals Ltd.  
Super Power Belabo, Narsingdi, Bangladesh.  
For more information please visit- [www.superpowerpharma.com](http://www.superpowerpharma.com)

Super Power Pharmaceuticals Ltd. (SPPL), Belabo, Narsingdi, Bangladesh is one of the fastest growing and value driven organizations in the pharmaceuticals industry with a mission to provide contemporary and affordable veterinary medicines & nutritional premix items, manufactured in compliance with global quality standards that improve the health of the animal sector in our country. To continue fulfill the mission, SPPL is now seeking smart, energetic, dynamic, responsible & innovative individual for the following posts:-

| Sl. | Position                 | Vacancies | Educational Requirements                                      | Experience Requirements/Job Responsibilities/Remarks  |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
|-----|--------------------------|-----------|---|---|------------|-----------|-----|-----------|-----|-----------|---|----------|---|------------------------------|----|---------|---|----------|---|---------------------------|----|------------|---|------------|---|------------------------------|----|---------|---|-------------|---|--------------------|----|------------|---|----------|----|--------|----|------------|
| 01  | Asst. QA Manager         | 02        | M. Pharm  | Candidate must have computer skill & well conversant with Microsoft Office applications. In case of Assistant QA/Production/PD Manger 3-4 years of experience in related field is required. Candidate should have profound knowledge on Standard Operating Procedure (SOP), Pharmaceutical Analysis, Pharmaceutical Calibration/Validation, Process Validation, Proper Documentations, Regulatory Affairs etc. Candidate should be skilled on HPLC, FTIR, UV, ASS, GC, TLC & others QC Equipments. Enable to prepare MOA, COA, Method Verifications and Specifications, Method Validations. Coordinate pharmaceutical-related activities for all products. Candidate should have registration number given by Bangladesh Pharmacy Council.<br>***Special preference will be given to the candidates who have practical knowledge & experience in launching injectable/Sterile Products and attractive salary will be offered to such candidates.  |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 02  | Asst. Production Manager | 02        | M. Pharm  |   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 03  | Asst. PD Manager         | 02        | M. Pharm  |   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 04  | QA Officer               | 04        | B. Pharm/M. Pharm   | Candidate must have computer skill & well conversant with Microsoft Office applications. Preference will be given to the candidates having 1-2 years of experience in related field. Fresh candidates are also encouraged to apply. Candidate should have registration number given by PCB (in case of Graduate Pharmacist).  |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 05  | Production Officer       | 06        | B. Pharm/M. Pharm   |   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 06  | PD Officer               | 02        | B. Pharm/M. Pharm   |   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 07  | QC Officer               | 04        | B. Pharm/M. Pharm/ MSc in Chemistry                           |   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 08  | Asst. Manager, VAT & Tax | 02        | B. Com/ M. Com/ BBA/ MBA (Major in Accounting) CA/ACCA        | <ul style="list-style-type: none"> <li>✓ Candidate must have computer skill &amp; well conversant with Microsoft Office applications.</li> <li>✓ Candidate should have 4 to 5 years practical experience in related field in any large-scale industries /Chemical Industries/Pharmaceuticals Company.</li> <li>✓ Should have clear Knowledge over Value Added Tax Act and Rules, 1991, VAT and SD Act, 2012 and VAT &amp; SD Rules, 2016, Customs Act, 1969 and related SRO.</li> <li>✓ Should have clear Knowledge about VDS &amp; TDS.</li> <li>✓ Maintain purchase register, Sales register, Mushak Challan, VAT returns and all other register as per VAT and SD Act, 2012.</li> <li>✓ Prepare and Submit Monthly VAT Returns through online in due time &amp; maintain VAT software as per Govt. Rules.</li> <li>✓ Prepare and Submit 4.3 (Input-Output Co-efficient).</li> <li>✓ Handling VAT Audit conducted by VAT Authorities and other Govt. Auditors.</li> <li>✓ Preserve all documents as per Acts and Rules.</li> </ul>  |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 09  | VAT & Tax Officer        | 04        | B. Com/ M. Com/ BBA/ MBA (Major in Accounting)                | Candidate must have computer skill & well conversant with Microsoft Office applications. Preference will be given to the candidates having 2 to 3 years practical experience in VAT & Tax related activities and attractive salary & other benefits to be offered.  |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 10  | Store Officer            | 06        | Bachelor/Master's degree in any discipline                    | Candidate must have computer skill & well conversant with Microsoft Office applications. In addition to the work of Store officer, work related to purchase & supply of chemicals from Dhaka to the factory has to be done.   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 11  | Area Manager             | 06        | DVM/ BSc in A.H./ Bachelor/ Master's degree in any discipline | Candidate must have computer skill & well conversant with Microsoft Office applications. Preference will be given to the candidates having 3-5 years of experience in related field. Fresh candidates are also encouraged to apply. In case of experienced candidate educational requirements may relax able.   |            |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 12  | Marketing Officer        | 150       | HSC/Bachelor Degree in any discipline                         | In case of experienced candidate educational requirements may relax able.<br><b>Preference will be given to the candidates having experience in selling consumer products, Tobacco, Food &amp; Plastic Items &amp; attractive salary will be offered to such candidates. Candidates will get the opportunity to select the territory according to their choice mentioned in the table below.</b><br><b>Vacant Territory (**Will be appointed on urgent basis**):</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Sl.</th> <th>Territory</th> <th>Sl.</th> <th>Territory</th> <th>Sl.</th> <th>Territory</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Satkhira</td> <td>6</td> <td>Chandina, Daudkandi, Cumilla</td> <td>11</td> <td>Barisal</td> </tr> <tr> <td>2</td> <td>Gaibanda</td> <td>7</td> <td>Cumilla Sadar, Chuddagram</td> <td>12</td> <td>Jhalokathi</td> </tr> <tr> <td>3</td> <td>Chattagram</td> <td>8</td> <td>Lakhsam, Langarcoat, Cumilla</td> <td>13</td> <td>Barguna</td> </tr> <tr> <td>4</td> <td>Cox's Bazar</td> <td>9</td> <td>Hajiganj, Chandpur</td> <td>14</td> <td>Patuakhali</td> </tr> <tr> <td>5</td> <td>Pirojpur</td> <td>10</td> <td>Narail</td> <td>15</td> <td>Panchagarh</td> </tr> </tbody> </table> | Sl.        | Territory | Sl. | Territory | Sl. | Territory | 1 | Satkhira | 6 | Chandina, Daudkandi, Cumilla | 11 | Barisal | 2 | Gaibanda | 7 | Cumilla Sadar, Chuddagram | 12 | Jhalokathi | 3 | Chattagram | 8 | Lakhsam, Langarcoat, Cumilla | 13 | Barguna | 4 | Cox's Bazar | 9 | Hajiganj, Chandpur | 14 | Patuakhali | 5 | Pirojpur | 10 | Narail | 15 | Panchagarh |
| Sl. | Territory                | Sl.       | Territory   | Sl.   | Territory  |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 1   | Satkhira                 | 6         | Chandina, Daudkandi, Cumilla                                  | 11  | Barisal    |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 2   | Gaibanda                 | 7         | Cumilla Sadar, Chuddagram                                     | 12  | Jhalokathi |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 3   | Chattagram               | 8         | Lakhsam, Langarcoat, Cumilla                                  | 13  | Barguna    |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 4   | Cox's Bazar              | 9         | Hajiganj, Chandpur  | 14  | Patuakhali |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |
| 5   | Pirojpur                 | 10        | Narail  | 15  | Panchagarh |           |     |           |     |           |   |          |   |                              |    |         |   |          |   |                           |    |            |   |            |   |                              |    |         |   |             |   |                    |    |            |   |          |    |        |    |            |

Interested candidates are requested to send their hand written application with updated CV, 2 copies of recent passport size color photograph, Photocopy of NID and one photocopy of all academic certificates by 30 November, 2024 to the following address. **You may apply online through [hrdsppltd@gmail.com](mailto:hrdsppltd@gmail.com) Please mention the applied position in the subject of email & Send only Updated CV.**

**Note: Salary & other benefits will be considered as per company rules & policies. There will be no TA/DA facilities during the interview period.**

**Mailing Address: Managing Director, Super Power Pharmaceuticals Ltd., 134/2, North Basabo, Dhaka-1214 Or, [hrdsppltd@gmail.com](mailto:hrdsppltd@gmail.com)**