



Intern - Telemarketing Executive
AZIZ MANZIL - PARTY PLACE & BANQUET HALL

Job Category: Sales/Marketing/Business
Development

Job Source: nrbjobs.com

Job Summary

No. of Vacancy: 01

Gender: Any

Career Level: Entry Level

Employment Type: Full Time

Age Limit: 20 to 27 year(s)

Posted On: 22 Oct 2024

Salary: Negotiable

Application Deadline: 7 Nov 2024

Job Context

- Dhaka (Segunbagicha)

Job Description/Responsibility

- Answering customer queries
- Providing information about products and services
- Handling customers' complaints
- Communicating with customers with various channels
- Collecting customers feedback
- Attending meetings with the team Lead
- Following companies policies and procedures. Any other tasks assigned by the management

Education Requirements

- Higher Secondary Certificate (HSC) completed.

Additional Academic Requirements

- HSC/ Bachelor Degree in any discipline.

Experience Requirements

- No experience is required.

Skills Requirements

- Age 20 to 27 years
- Freshers Only
- Smart, energetic, self-motivated and ambitious.
- Excellent telephonic and verbal communication
- Ability to work under pressure and handle complex situations. Excellent MS Office package skills.
- **Special Preference:** The candidates who are living in Dhaka City will get extra preference.
- Good communication skills
- Hardworking and Passionate
- Punctual Proficiency in Microsoft Office Typing Skill on both Bangla English Well Mannered.

Work Area

- Applicant should have experience of working in the following category(ies):
Sales/Marketing/Business Development

Industry Type

- Experience should include the following skills: Hotel/Travel/Tourism