

Job Category: Sales/Marketing/Business

Development

Job Summary

Employment Type: Full TimeGender: AnyCareer Level: Entry LevelSalary: NegotiableExperience: 3-5 yearsPosted On: 14 Oct 2024

Application Deadline: 12 Nov 2024

Job Source: nrbjobs.com

Job Description/Responsibility

- Lead delivery of services to clients on time, within scope, and within budget, including leading the project team and crafting written work
 Supervise the full implementation life cycle of Commercial-Off-The-Shelf (COTS) software on behalf of clients including the following aspects:
 - Develop project governance model and initial project planning documents, review planning and initiation plans from the software vendor
 - Supervise vendor performance, coordinate task assignments to align with the vendor's project plan, work as client's primary liaison to vendor contact
 - Maintain the project and resource plans, conduct ongoing status meetings/reporting, track project performance against indicators including scope, schedule, and cost baselines, coordinate task completion by client staff, manage our client project team including IT, Finance, and HR staff
 - Identify and report on project risks to client and vendor staff, coordinate the resolution/mitigation of identified risks
 - Build User Acceptance Testing plan and scripts, provide oversight of client testing, conduct analysis of testing results for executive reporting

Education Requirements

• Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

Additional Academic Requirements

o Bachelor's degree

Experience Requirements

• 3 - 5 years of experience is required.

Additional Experience Requirements

o 3-5 years project management experience

Skills Requirements

- Ability to balance multiple priorities to autonomously achieve quality results in a timely manner
- o Ability to use problem-solving and root-cause analysis skills to resolve project issues
- o Experience facilitating meetings and public speaking with large groups
- Ability to build and sustain positive working relationships with diverse teams
- Ability to working in a fast-paced environment, adapting to changing dynamics and priorities

Work Area

• Applicant should have experience of working in the following category(ies): Sales/Marketing/Business Development

Industry Type

• Experience should include the following skills: Consultancy Firm

Job Location

• Anywhere in the country

Address: Portland, ME, Portland, ME, United States

Company Profile: Business Consulting

Company Website: https://www.berrydunn.com/