



Intern - Marketing & Visa Processing
GANGCHILL TOUR & TRAVELS

Job Category: Sales/Marketing/Business
Development

Job Source: nrbjobs.com

Job Summary

No. of Vacancy: 02

Gender: Any

Career Level: Entry Level

Employment Type: Full Time

Age Limit: 22 to 35 year(s)

Posted On: 6 Oct 2024

Salary: Negotiable

Application Deadline: 18 Oct 2024

Job Description/Responsibility

- Cooperate with clients to determine their needs and advise them appropriate destination, modes of transportations, travel dates, costs and accommodations
- Provide relevant information, brochures and publications (guides, local customs, maps, regulations, events etc) to travelers
- Book transportation, make hotel reservations and collect payment/fees
- Use promotional techniques and prepare promotional materials to sell itinerary tour packages
- Deal with occurring travel problems, complaints or refunds
- Attend travel seminars to remain updated with tourism trends
- Enter data into our software and maintain client files
- Network with tour operators
- Maintain statistical and financial records
- Meet profit and sales targets

Education Requirements

- Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

Additional Academic Requirements

- Bachelor/ Honors

Experience Requirements

- No experience is required.

Skills Requirements

- Age 22 to 35 years

Work Area

- Applicant should have experience of working in the following category(ies):
Sales/Marketing/Business Development

Industry Type

- Experience should include the following skills: Manufacturing (Light Industry)