

Job Category: Sales/Marketing/Business

Development

Job Summary

Employment Type: Full TimeGender: AnyCareer Level: Entry LevelSalary: NegotiablePosted On: 14 Sep 2024

Application Deadline: 13 Oct 2024

Job Source: nrbjobs.com

Job Description/Responsibility

- Intake and manage high volume of Marketing requests with a heavy focus on those from our Loan
 Officers
- Develop and manage projects in Workfront, briefing the creative team as needed, providing project updates on a consistent basis and obtaining approvals from stakeholders
- Utilize Rate Marketing's best practices, techniques, and standards throughout entire project execution
- Ensure all projects are delivered on-time and within scope

Education Requirements

• Bachelor/ Honors(Bachelor Degree in any Discipline) completed.

Experience Requirements

• No experience is required.

Skills Requirements

- Successful working in fast-paced environments
- o Strong organizational skills including attention to detail and multitasking skills
- o Highly driven and self-motivated
- Workfront (or similar project management system) experience required
- Proficient in use of Microsoft Office applications
- Excellent communication and interpersonal skills
- Able to be flexible and work in cross-functional environments
- o Previous experience in the mortgage industry preferred

Work Area

Applicant should have experience of working in the following category(ies):
 Sales/Marketing/Business Development

Industry Type

• Experience should include the following skills: Bank/Non-Bank Fin. institution

Job Location

• Anywhere in the country

Address: Chicago, IL, United States **Company Profile:** Banking & Lending

Company Website: https://www.rate.com/